

**Chugach Educational Corporation (CEC)
Board Meeting Minutes
October 16th, 2017**

Attendees:

Board:

Michael Allwright—President
Jocelyn Pemberton — Vice President
Kelsey Saari— Secretary
Christine Flanum— PC Coordinator (Voting Member)
Matt Perdew — MAL
Clare Fulp — Principal,

Not Present:

Amey Armachain— Treasurer
Laura Schue — PC Coordinator

Community Members:

Meeting Called to Order: 12:08 PM

MOTION to approve AGENDA by Kelsey Saari. Second by Jocelyn Pemberton. Discussion:
Addition topics: Ownership of the Square Account and change in meeting times for the board.

September CEC Minutes Approved. No Objections

September Assembly Minutes Approved. No Objections

Financial Report.

Big Simple Final reporting amount is \$26,023 with corporate matches. This is an excess of \$3,023 of the budget. To be finalized at the January Assembly and budget meeting, the excess will be kept for unexpected expenses or to round out the budget rather than divide up between teachers. Verbally reported, not final numbers.

New Business:

Budget Requests:

1. Learning Ally is tabled until the January Assembly and Budget Meeting due to financial budget constraints. Community conversation on use of technology will be necessary as well.

Principal's Report.

- Teachers and staff are preparing for portfolio share, those will begin October 19th and continue through the 26th.
- Friday's inservice will be spent preparing for conferences and how teachers will share testing results with families.
- Auction is chugging along, less stress and lots of productivity.

Parent Coordinator Update:

- Laura and Christine have made/will continue to make an effort to check in with each family group PC's and the teacher to get a "pulse" on how the classroom is feeling.
- PC Meeting had discussion on technology use within the classroom. Emphasizing the need for community discussion.

Parent Volunteer Survey:

- Michael Allwright is putting together a three part survey that will collect parent/family data, gather how many hours of volunteerism are spent in each area, and ask for teacher feedback on volunteering. This will be presented to the community as we search for more sustainable and effective ways to volunteer and support our school.

Community Assembly Schedule and Topics:

- Stay Safe Online/Technology at Chugach - Jocelyn and Michael will collaborate on an informational presentation on staying safe online as well as facilitate discussion on what technology use looks like at Chugach. This is for the November 6th meeting.

Next CEC Board Meeting: November 13th, 12:00 pm

ACTION ITEMS:

- **Michael Allwright will meet with teachers to facilitate "Part Three" of the Parent Volunteerism Survey Proposal.**
- **Christine will collect the data needed to tally out of classroom volunteer hours at Chugach**
- **Kelsey Saari will communicate with Michelle Hoffman and get a CEC email account set up and have ownership of the Square account transferred to CEC secretary, currently Kelsey Saari**
- **Jocelyn Pemberton will contact Stay Safe Online in efforts to plan for the next assembly meeting**

Motion to adjourn by Matt Perdew. Seconded by Christine Fl anum. Unanimously approved.

MEETING ADJOURNED 1:41 pm