

**Chugach Educational Corporation (CEC)
Board Meeting Minutes
September 18th, 2017**

Attendees:

Board:

Michael Allwright—President
Jocelyn Pemberton — Vice President
Kelsey Saari— Secretary
Amey Armachain— Treasurer
Christine Flanum— PC Coordinator (Voting Member)
Clare Fulp — Principal,

Not Present:

Laura Schue — PC Coordinator
Matt Perdew — MAL

Community Members:

Meeting Called to Order: 12:02 PM

MOTION to approve AGENDA by Kelsey Saari. Second by Amey Armachain.

Discussion: None

August 28th CEC Minutes Approved. No objections

September Assembly Minutes Approved. No objections

Financial Report.

Amey Provided an updated and newly formatted budget. She is still working out some kinks with the software but everything is in good order.

Discussion: Do we track individuals donations to provide a tax receipt? No we do not, a tax id number can be provided, but it is up to the individual to keep track of their donations.

Discussion: Can Amy use her ASD card for library purchases and have the CEC reimburse her in one lump sum? Yes

Discussion: If Big Simple exceeds the hoped for donations how are the extra funds to be used? Are they being spread across the classrooms or will the be kept for larger than expected purchases? i.e. New teachers needing larger items for their rooms. **Perhaps a topic to bring to the assembly.**

New Business:

Budget Requests:

1. Learning Ally - 80k+ electronics books used with iPads or computers. Programming to help struggling readers. Amy in support of it. \$1099 yearly subscription + device support. Some devices available in the school now but more discussion needed to discern what else might be needed. Due to the budget situation right now this was tabled for further discussion after the auction etc.

As a result of this request it revealed the continued need for more technology discussion with the assembly. Future Assembly topic?

Principal's Report.

Clare has implemented and is evaluating a new tool for continued accountability and communication between herself and the teachers. planbook.com offers the opportunity for teachers to enter basic lesson plan flows that are accessible for team planning and for Clare. As with any change it is having some ups and downs and Clare is continuing to reflect and evaluate whether this is a useful tool for the school.

Parent Coordinator Update:

No big update, however:

- Student directory is working and has almost 100% participation.
- Big Simple is going well - on track to finish when they had hoped
- Fall Carnival - Tammy and DeeDee have great energy and a Harry Potter Theme and planning are well on their way.
- Auction planning is going great and there will be some great savings this year due to venue choice and lots of volunteering has been happening.

Community Assembly Schedule and Topics:

Curriculum Discussion:

Come find out about the new reading materials — Lucy Calkins Units of Study
Learn about curriculum coaching in Middle and Upper Groups

** Engage in the conversation about volunteerism at Chugach**

Huge thank you to Laura Schue who will be sponsoring the food for our next Assembly meeting!

Next CEC Board Meeting: October 16th, 12:00 pm

Motion to adjourn by Jocelyn Pemberton. Seconded by Christine. unanimously approved.

MEETING ADJOURNED 1:27pm